**Co-ordinated Admissions** Timetable PRIMARY Schools

**September 2026** Admission

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| Week commencing Monday 1  **September 2025** | Letters to nurseries/schools |
| Friday **5 September 2025** | Letters handed out to parents |
| **Friday 5 September 2025** | Online system available up until closing date |
| 4.30pm Thursday 15 January 2026 (National Closlng Date) | Closing date for Primary applications. Online applications not available after this date. |
| **Monday 19 January 2026** | Details of preference data sent to VA and Academy Primary Schools |
| Tuesday 27 January 2026 | Exchange preference data with other LAs |
| Wednesday 11 February 2026 | Details received from other LAs to be sent to VA and Academy Primary Schools |
| Tuesday 24 February 2026 | VA and Academy schools provide the Authority with list of offers/refusals |
| Friday 13 March 2026 | Authority exchanges offers/refusals with other LAs |
| Monday 23 March 2026 | LA to match the provisional offers of places against each parent's ranking |
| By Thursday 2 Aprll 2026 | Schools will be notified which pupils have been allocated places at their schools |
| Thursday 16 April 2026 (National Offer Dav) | Primary 'Offer Day' notification sent to parents |
| Tuesday 28 April 2026 | Initial deadline for parents to return acceptance slip for oversubscribed sctlools only (reminder letters to be sent) |
| Tuesday 28 April 2026 | Deadline for parents to request to place  their child's name on a waiting list |
| Tuesday 28 April 2026 | Deadline for parents to request an appeal form for Primary Schools |
| Wednesday 29 April 2026 | Appeal forms sent out where requested |
| Thursday 30 April 2026 | Authority will allocate any places that have become available for oversubscribed  schools |

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| Thursday 7 May 2026 | Where parents have not returned their acceptance slip for oversubscribed schools the Authority may withdraw the offer of the school place (Community  Schools only) |
| Tuesday 19 May 2026 | Deadline for appeal forms to be returned |
| By Friday 22 May 2026 | Appeal hearing notice sent to parents |
| From week commencing Monday 15 June 2026 | Appeals to be heard |
| 31 December 2026 | No waiting list available after this date |