



PUPIL DATA COLLECTION FORM

PUPIL PERSONAL INFORMATION

SURNAME			
FORENAME			
MIDDLE NAME		GENDER	MALE/FEMALE
BIRTH CERTIFICATE SEEN?		DATE OF BIRTH	__/__/__
HOME ADDRESS			
POST CODE			

PARENT INFORMATION

*Please indicate at which address the pupil normally resides (i.e. sole or shared residency) using the tick box (✓)

MOTHER

TITLE		FORENAME		SURNAME	
DATE OF BIRTH		PARENTAL RESPONSIBILITY	YES/NO		
HOME ADDRESS	<input type="checkbox"/>				
TELEPHONE NUMBERS		HOME:	MOBILE:		
		WORK:			
EMAIL ADDRESS					
NATIONAL INSURANCE NO: <i>Required for Free School Meal Claims</i>					

FATHER

TITLE		FORENAME		SURNAME	
DATE OF BIRTH		PARENTAL RESPONSIBILITY	YES/NO		
HOME ADDRESS	<input type="checkbox"/>				
TELEPHONE NUMBERS		HOME:	MOBILE:		
		WORK:			
EMAIL ADDRESS					
NATIONAL INSURANCE NO: <i>Required for Free School Meal Claims</i>					



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CONTACT INFORMATION – IN PRIORITY ORDER – *Please provide below the names of at least two people who can be contacted by school in an emergency.*

TITLE		FORENAME		SURNAME	
HOME		MOBILE		WORK	
RELATIONSHIP TO CHILD					

TITLE		FORENAME		SURNAME	
HOME		MOBILE		WORK	
RELATIONSHIP TO CHILD					

TITLE		FORENAME		SURNAME	
HOME		MOBILE		WORK	
RELATIONSHIP TO CHILD					

MEAL TYPE (Please circle one only) School Meal (paid) Free School Meal Packed Lunch (year 3 upwards)

Any special dietary requirements _____

MEDICAL INFORMATION

NAME/ADDRESS OF DOCTOR	
TELEPHONE NUMBER	
MEDICAL CONDITIONS (i.e. Asthma, glasses, allergies)	

MODE OF TRAVEL (one used most often): Car/Walk/Bus/Train/Taxi

IS ENGLISH THE CHILD'S FIRST LANGUAGE? YES/NO

IF NO, PLEASE INDICATE LANGUAGE SPOKEN: _____

COUNTRY OF BIRTH: _____

SERVICE CHILD: YES/NO

Previous School, Nursery etc.			
From	__/__/__	To	__/__/__



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Please tick appropriate box (✓)

ETHNICITY

WHITE UK HERITAGE	<input type="checkbox"/>	BLACK CARRIBBEAN HERITAGE	<input type="checkbox"/>
WHITE EUROPEAN	<input type="checkbox"/>	BLACK AFRICAN HERITAGE	<input type="checkbox"/>
WHITE – OTHER	<input type="checkbox"/>	BLACK OTHER	<input type="checkbox"/>
INDIAN	<input type="checkbox"/>	CHINESE	<input type="checkbox"/>
BANGLADESHI	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
PAKISTANI	<input type="checkbox"/>	PARENT PREFERRED NOT TO SAY	<input type="checkbox"/>

RELIGION

CHRISTIAN	<input type="checkbox"/>	MUSLIM	<input type="checkbox"/>
JEHOVAH'S WITNESS	<input type="checkbox"/>	ROMAN CATHOLIC	<input type="checkbox"/>
MORMON	<input type="checkbox"/>	SIKH	<input type="checkbox"/>
HINDU	<input type="checkbox"/>	OTHER	<input type="checkbox"/>
JEWISH	<input type="checkbox"/>	NO RELIGION	<input type="checkbox"/>

Please include any additional information you believe the school should be aware of.

It is essential that this information is kept as up to date as possible, so please ensure you notify the school office of any changes regarding emergency contacts and telephone numbers.



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Computer Use Agreement

The computer system is owned by the school and may be used by pupils to further their education and by staff to enhance professional activities including teaching, research, administration and management.

The Computer Use Agreement is intended to protect all parties – pupils, staff and the school.

The school reserves the right to examine or delete any files that may be held on its computer system and to monitor any internet sites visited.

By signing this agreement, you are agreeing to adhere to the following rules whenever you use the school network.

1. Before using the computer network, you will always log on using your own name and password.
2. You must have permission from a teacher to access the internet and what you are searching for must be agreed by the teacher.
3. You must have permission from a teacher to send emails/messages.
4. If you send an email/message you must not include your full name, your telephone number or any part of your address.
5. You must not download any files from the internet without permission from your teacher.
6. All children will participate in e-safety lessons to ensure they are aware of the benefits and dangers of internet use.
7. ICT equipment and software will be treated with respect and never used to hurt, embarrass or ridicule others.
8. All children will be made aware of cyberbullying. Any concerns involving pupils from school and social network sites will be investigated and appropriate action taken, including Police involvement, where necessary.
9. Parents and children **will not** post material deemed to be inappropriate or offensive to the school Facebook or web page.
10. Parents will **monitor and review** their child's online activity and support the school where issues relating to online activity have an impact in school.
11. Parents who allow their children access to social media before the recommended age, do so at their **own risk**.
12. Parents will not contact pupils of school using social media sites or mobile technology to deal with disputes but will seek support from school to resolve any issues involving school pupils.

I understand the school is not responsible for monitoring the use of or dealing with any issues relating to issues which arise as a result of allowing my child to access social media or mobile technology.

Pupil's Name.....(Please print)

Signature.....

Parent's Name.....

Signature.....

Date.....